

CENTRAL OHIO ASSOCIATION OF SCHOOL NURSES

An affiliate of Ohio Association of School Nurses

Meeting Minutes September 24, 2009

In attendance: Carol Lynne O'Neil (President), Carolyn Bernard (President Elect/Nominations), Debra Judy (VP & Programs), Judy Carnevale (Treasurer), Nancy Click (Membership), Debra Stoner (Webmaster/PR), Ann Underwood (OASN Rep.), Liz Jones (Secretary), Lynn DiLoreto (Research/Awards), Nancy Lynskey (Hospitality), Juanita Smith (Legislation), Diana Brest (Fundraising), Sharon Clay (Library/Historian)

-Prior to the meeting the agenda was e-mailed along with the rooster of the 2009-2010 COASN Board Positions and Committee Members and when their terms expire. Diana Brest has changed from Newark to Pickerington.

OFFICER REPORTS:

President: Welcomed new Board members and Committee chairs and began the meeting. She mentioned the H.A.N.D.S. program from NASN will be offered October 16th, 2009 (Capital Day) by ODH. Information will be sent to all COASN members. She commended everyone for all their work over the summer and looks forward to the year.

VP/Programs: The first program will be October 7th at Villa Milano. The topic is Pandemic Flu Update. Villa Milano will be decorating the tables and Deb will get with Diana to use some of the surplus items made for fundraising last year to use as door prizes. Eighty three members have signed up so far. Planning was started for the January CE dinner event. Ideas suggested included, having two options, psychiatric disorders, children returning to school after cancer diagnosis and treatment, 504 and IEP's, and hemophilia. Additional ideas are to be e-mailed to Deb or Carol Lynne.

President Elect: No report.

Secretary: No report.

Treasurer: Laurie Tufts had drawn up a proposed budget which Judy submitted. A copy was given to all in attendance. Suggested changes including adding the annual \$50.00 donation to the annual school board meeting. Eliminating the 4 (50.00) poster grants. A motion was made by Carolyn and seconded by Ann, to taking \$200.00 from public relations and \$200.00 from hospitality and move to the website category to cover costs for the software needed to upgrade the site, members agreed.

COMMITTEE REPORTS;

Membership: There are 118 paid members. Nancy suggested that for next year the associate member's dues be increased at least to fifteen dollars or to what regular membership pays since they receive the same benefits. It was mentioned that perhaps membership and programs be combined to ease the process this time of year w/ people paying membership and CNE program fees in one check. This would involve bylaw changes. Carol Lynne suggested we regroup on this topic after the 1st meeting to come up w/ an alternative to have in place by next school year. The process was changed to the current one several years ago so folks did not have to write 2 checks – but it added other complications. Deb was asked to find bylaws on the website and e-mail to Carol Lynne.

Fundraising: There are surplus fundraising items from last year. Diana will be setting up a table (hospitality to arrange) at the dinner meeting to sell items and some of the items will also be used as door prizes.

Website: Debra has spent approximately \$400.00 updating the website. Members raised concern about public access and responding to emails. She mentioned that unless you reply the email is anonymous. She will also be setting up a Board page and a page to list school nurse resources. The site will continue to develop over time. Please send her suggestions.

Newsletter: Kate was unable to attend; however, Carol Lynne gave her report. All reports for the first newsletter are due one week after the dinner CE. E-mail Kate your report no later than October 14th. Winners of last years conference drawing, Ginny Black (went to OASN conference) and Jeannette Hoffman (went to NASN conference) will be asked to contribute an article for the newsletter. Kate will be asked to contact them.

Research/Awards: Lynn passed out the proposed application packet for the Research/Special Project Awards for 2009/2010. It was suggested that the deadline for submission be changed to November 30th and that applicants be notified of the committee's decision by December 15th. Also, all applications should be sent by e-mail. Lynn will bring copies of this to the first CE meeting on October 7th to go over with membership at the meeting. She will also email the application to Debra to put on the website. The COASN School Nurse of the Year Nomination Form that she passed out will be tabled until we hear from OASN and will follow their lead as Ann mentioned that this is the last year that NASN will be just choosing one nurse of the year. Next year they will focus on honoring each of the state school nurses.

Hospitality: No report.

Library/Historian: Suggested putting a resource page on the website and/or newsletter.

OASN Representative: Ann submitted a written report that highlighted the OASN board meeting at Cherry Valley Lodge on July 16th and 17th. Please refer to her report as it contains a comprehensive summary.

Legislation: Juanita spoke about how Deb Strouse, Renee Besecker, Eva Garcher and Jeannie Bochenek of OASN have been involved in legislative initiatives, in particular licensure of school nurses and HR 2730 student/nurse ratio. There are 16 cosponsors. Information about this is on the NASN website.

OLD BUSINESS: Nothing brought up to the board.

NEW BUSINESS: Goals for 2009-2010.

1. To offer three CE programs to COASN membership.
2. To provide an application process and award 2 COASN members health related special projects grant.
3. To promote current school nursing practice through meetings, programs, CEs', and networking.

Next meeting Monday, January 15th-details to follow.

**Respectfully Submitted,
Liz Jones, R.N., M.S.N.**