

CENTRAL OHIO ASSOCIATION OF SCHOOL NURSES

Application for Research/Special Project Awards 2009/2010

Qualifications and Specifications

Purpose

The Central Ohio Association of School Nurses (COASN) will offer two scholarships up to \$250 each to selected applicant(s) for research and/or projects that promote and advance the quality of school health services and health education or increase awareness of the role and importance of school nursing services. The successful applicant(s) will share their research findings or project through a COASN newsletter article and/or a poster presentation at the Spring COASN meeting in May, 2010.

Applicant Qualifications

- Must be a qualified professional school nurse engaged in one of the following:
 - 1 Practice of school nursing
 - 2 Education of school nurses
 - 3 Study of school nursing (graduate or undergraduate student) or be retired from school nursing
- A current member of COASN for at least one year preceding application.
- Must complete Research/Project Application following specified format.

Applicant Instructions

- Submit original application electronically to Lynn DiLoreto at dilorl@urbana.k12.oh.us.
- Applicants will be notified of the committee's decision no later than December 15, 2009.
- Applicants must meet the qualifications and follow the specified format to be eligible for award review.

Specified Format

- Applications must be double spaced, and submitted on 8 ½ by 11 inch white paper. Font size is restricted to 12 point.
- The Application Packet should be in the following order:
 - Page 1 – The completed **Research/Project Award Application**.
 - Page 2 – The Research Abstract or Project Summary
 - Page 3 - The Narrative (Refer to Narrative Format sheet)
Describe concisely the proposed research or project. Narrative may not exceed 8 pages.
- **Appendices**
 1. Biographical sketch including education level, nursing/school nursing experience, professional associations, prior publications and/or presentations.
 2. Letters of support (if applicable)

**CENTRAL OHIO ASSOCIATION OF SCHOOL NURSES
Research/Project Award Application**

I. Title of Project _____

II. Applicant Name _____

Professional Credentials _____

Address _____

Telephone (Home) _____ **(Work)** _____

(Cell) _____ **(Fax)** _____

Email _____

Employer Name _____

Employer Address _____

III. Membership in COASN: Current year (Yes _____ No _____)
Previous year (Yes _____ No _____)

IV. COASN Priority areas addressed:

_____ Advance the quality of school health services

_____ Advance the quality of school health education

_____ Increase awareness of the role and importance of school nursing services

V. Collaborating Agency (if applicable) _____

VI. By accepting the award the applicant agrees to the following:

- Complete the research/project within the time frame established within the proposal
- Submit to COASN Research Committee a final report of the research findings or project results within four months of the conclusion of the study
- Spend appropriated funds as indicated in the proposal unless otherwise negotiated
- Write and submit, within four months of research or project completion, a draft for an article for the COASN newsletter, summarizing the intent and findings of the study or project, and/or prepare a poster presentation at the Spring COASN meeting

Applicant's Signature _____ **Date** _____

Narrative Format:

A. Introduction/Purpose

Include relevant background information and why this research or project is important to school nursing.

B. Statement of the Problem

Include a clear statement of the problem to be addressed and the need for a solution. Should establish significance, relevance, timeliness, generalizability and benefits of the project. Include references to previous research/work. Cite any data describing the need.

C. Goal/Objectives

Describe the ultimate end to be achieved. ~~in the future~~. Objectives need to be measurable and state how the goal will be achieved.

D. Research Questions (if applicable)

E. Review of Literature

Review and cite applicable literary sources that substantiate the research or project.

F. Methodology

Describe the overall approach, study design or project.

G. Timeline

Describe the timeline from development, implementation, evaluation and the submission of the final report or presentation to COASN Board/ members.

H. Describe the Target population/sample

I. Include any Instruments (if applicable)

Include surveys, forms, or tools used to collect data.

J. Agency or subject consents

K. Proposed Budget

Include any in-kind funding or other resources to be used (if applicable).